

PA Chrono.

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Special Pay Rates

TO LCD

4 FEB 1982

FROM:

Chief, Programs and Analysis,
Policy and Programs Staff-1001 Ames

EXTENSION

NO.

DATE

3 February 1982

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Chief, PPS
1006 Ames

2.

3. ADD/PA&E
1006 Ames

4.

5. Chief, RCD
1105 Ames

6.

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15.

Attached is a proposed HN, Special Pay Rates, concerning the granting of a 4.8% salary increase for Agency employees covered by the special pay rate schedules. This proposal has been coordinated with OF/Compensation Division. The pay increase for special pay rate employees was approved by the DDCI on 17 January 1982 and is to be effective that date. Because of the January 1982 effective date, it is requested that this HN be published in an expeditious manner.

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Pay: Special

27 January 1982

MEMORANDUM FOR THE RECORD

SUBJECT: Pay Increase for Employees Covered by Special Pay Rate Schedules

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1. [] C/OS/PO, raised a question concerning the DDCI's recent approval to grant a 4.8 percent salary increase to employees covered by the Special Pay Rate Schedule. Specifically, he asked whether re-establishment of the GSI-5 and GSC-6 special clerical pay rate schedule []

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[] was authorized.

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2. It is PMCD's understanding from OPM that the GSI-5 [] pay rates were dropped in October 1981 because they now equated to the in-step rates for the GS-5 and -6 levels. Consequently, there was no longer a need for separate schedules for these two grade levels. All clerical employees covered by the special pay rate schedules received only an approximately 1.5 percent pay increase in October 1981 as result of the technical adjustment of plugging the special pay rate into the 4 October 1981 GS Schedule.

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3. Although the memorandum requesting approval for a 4.8 percent increase for employees covered by special pay rate schedules (SPRS) did not specifically address the re-establishment [] it was intended, as discussed within PMCD, the Office of Finance and with the DD/PA&E, to grant the 4.8 percent salary increase to all Agency employees covered by the special pay rate schedule.

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4. I discussed [] of the General Counsel and reminded him that our memorandum did not specifically identify the two grade levels in question. [] agreed with me that one could draw the conclusion from our memo that the intent was to cover these two levels. He also reminded me that we are not bound by OPM dictates (in this case the abolition of the GSI-5 and GSC-6 levels for clericals) and that since the intent was to cover all employees under the special pay rate schedule (SPRS) that we could grant the pay increase to these two schedules. He did say that, for the sake of clarity, we should have included a request to specifically re-establish these two pay schedules since that could easily have been approved in the same memo.

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5. I passed this information to [] and recommend that he discuss this also with [] to determine if there was any disagreement of the eligibility for increased pay for the GSI-5 and GSC-6 level. [] had earlier been unable to

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give [] clear-cut ruling on the eligibility of these clerical groups for the increase.

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6. It is PMCD's intent to provide the 4.8 percent salary increase to all Agency employees covered under the SPRS and since OPM has not removed the clerical occupational series in [] (only two grade levels because they correspond to the 10-4-81 GS Schedule), we consider the GSI-5 and GSC-6 employees as part of this schedule. As a result, and based on the DDCI's approval to grant an increase to all SPRS employees, the Office of Finance has granted these employees the increase effective 17 January 1982.

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